

ST. PAUL'S LUTHERAN SCHOOL
BOARD MINUTES
May 17, 2018

Call to Order: Cathy Mulhall called the meeting to order at 6:05 pm

Present: Cathy Mulhall, Alice Belmont, Danielle Walter, Bill Sullivan, Janet Merz, Summer Rider, Tara Breidert

Guests: Barb Morello

1. Opening Prayer

Cathy opened the meeting with a prayer

2. Approval of Agenda

Moved, seconded, and approved.

3. Approval of Minutes

No Minutes for April available. We will approve at June meeting.

4. Communication with Staff

Summer reported that the center was still fully staffed and that 3 substitutes had been hired to cover absences and vacations over the summer as well as coverage for maternity leave. See attached report.

Tara reported that enrollment was ECE: 50 and K-5: 48.5 After discussion with the Board it was determined that PE should be paid at a contract rate on the teacher scale, but a cap or maximum needed to be put on the scale specific to PE. See attached principal's report for upcoming events and activities. We will need to adopt curriculum at the June meeting. Band will be limited to grades 3-5. 2nd grade will get recorder instruction instead.

Trying to surprise Jan with a retirement party on June 5 @ 6pm.

5. Regular Business

- a. **Childcare Budget:** The April financial report reviewed.
- b. **School Budget:** The April financial report reviewed.
- c. **Enrollment Statistics:** ECE: 50 and K-5: 48.5

6. New Business

- d. None

7. On-going Business

- e. **Marketing/Fundraising:** Pasta with a Purpose was a success but we may need a larger location for next year. We should set a date soon.

The Cornhole Tournament is moving ahead fast. Cathy volunteered to run the PTL game booth, if no other volunteers would. Still working on sponsorships and sign-ups to play. Kay has taken on the food.

8. Closing Prayer

Pastor closed the meeting with prayer.

Minutes prepared by Cathy Mulhall.

Childcare Notes for School Board Meeting, May 2018

Staffing:

We are currently fully staffed. I have hired 3 substitutes in the last month to help cover absences and vacations for this summer as well as one staff member who will be taking maternity leave.

Summer/Fall Enrollment:

- Infant: 1 available spot (June 18)
- Toddler: 1 available spot (dependant on age of incoming infant)
- Pre-preschool: 1 available spot this fall
- 3yo: full
- 4yo: 2 summer-only spots available
- 5/K4 summer spots, 1 school-year spot available
- School-Age: 2 summer/school-year spots available

Update:

- Budget reviewed and revised
- Dishwasher replaced
- Had to replace compressor in one of the AC units (\$1,705+ tax)

Principal's Report--May 2018

Enrollment

ECE: 50

K-5: 48 (plus 1 part time student)

Points of Interest:

- *ECE Spring Sing & Appleblossom events were all a success.
- *Pasta with a Purpose profit: \$3,672.05. (Will be transferred to school savings).
- *We had a successful in-service day (see below re: curriculum).
- *We will be applying to be a Clock Hour Provider next year which means that teachers who need clock hours will be able to earn clock hours for certain staff meetings & teaching opportunities.
- *We are working to schedule interviews for the preschool/preK position & the PE position. We have 2 candidates interested in PE & one application for the Preschool/PreK position.
- *We are planning on combining Kindergarten & 1st Grade PE classes.
- *4th/5th Grade Science Fair, to be expanded next year.
- *Corn Hole Tournament Fundraiser will be June 2nd. (as usual we have a small group of rockstar-level volunteers in our midst!)
- *We are adding character trait awards to the end of the year awards ceremony.
- *Teachers will be holding transition meetings by the end of the year & we will implement beginning & end of the year assessments next Fall.
- *Summer Reading Class Registration is open.

Board Input

- *Band: Propose to change band to a 3rd-5th Grade Program with the addition of recorder instruction in 2nd Grade (will play at the spring concert).

Curriculum Considerations

Preschool/PreKindergarten

Scope and Sequence Notebook
Body-coding Program (Deciding between programs)
Mat Man

Young 5:

Handwriting without Tears (print)
Body-coding (continuation from PreK)
Touch Math
Looking at Saxon components for this age

Kindergarten-5th

Written Language

K-2: Write Reflections
3rd-5th: 6 Trait Writing Components
Required Essay Each School Week
Cursive Curriculum

Reading

Harcourt K-5 (we will need to repurchase K-1)
We will continue Saxon K-2