

ST. PAUL'S LUTHERAN SCHOOL
BOARD MINUTES
July 16, 2015

Call to Order: Chair Aaron Floyd called the meeting to order at 6:05 pm.

Present: Aaron Floyd, Janet Merz, Patrick Carrillo, Cathy Mulhall, Ty Zumach, Danielle Walter, John Rolf, Cheryl Rolf, Leanna Fain, Lisa Day, Pastor Hein, Mona Hein.

Absent:

1. Opening Prayer

Pastor Hein opened the meeting with a prayer.

2. Approval of the Agenda

Moved, seconded, and approved.

3. Approval of the Minutes

The minutes of the 6-16-15 meeting were moved, seconded, and approved.

4. Communication with Staff

Leanna – she has been having the staff rotate to cover vacations. Building: \$250 from Thrivent was used to purchase canopies to provide shade on the playground. Carpets and windows will be cleaned this month. All the younger classrooms are full, only room left in Y5 and grades rooms.

Cheryl – Has met with Summer several times to help her get started and both have started working on their rooms.

John – Teachers put in supply orders and doing some room organizing.

5. Current Business

A. Childcare Budget

The June budget was handed out for review. Positive for the year.

B. Budget

The June budget was handed out for review. Ended the fiscal year positive.

6. New Business

A. Staff and Board Recommendations for Teacher's In-Service Day

The teacher's are now signed up for a workshop that will take place Aug. 17-18.

B. Letter from WFA to WFA School parents

Aaron handed out a letter from Pastor Jerry Beebe to the board members for review. The letter explained that WFA feels that the cost of having St. Paul's use their building for the school is higher than what is covered by the rent we are paying. Because of this, WFA has been looking towards the future and may decide to sever the relationship between them and the school. Discussion about the letter followed. This will be an ongoing discussion for future meetings.

7. Old Business

A. Tuition Contract Update

This was decided at the June meeting and has already been updated and approved.

B. Board Role nominations/volunteers (Finance/Scholarship/Marketing)

It is time to designate roles for the new board members. Volunteers: Scholarship – Cathy Mulhall; Policy – Patrick Carrillo; Marketing – Janet Merz

C. Hiring Committee Feedback

i. Admin Position: Tom Treat was the only applicant for the part-time principal position. His application was reviewed and feedback from the hiring committee was provided. Since a few of the board members would like to meet Tom, a motion was made to have a special meeting as soon as possible with Tom Treat and the voting members of the board to discuss the position with him and that voting members should come to the meeting ready to vote at that time. The motion was seconded and approved.

ii. Music Position: a small group met with Brad Miller and had some questions. Since that time his references have been checked and all were positive. A motion was made to offer the Music Teacher Position (choir & band) to Brad Miller. The motion was seconded and approved.

iii. 1st Grade Teacher Position: The hiring committee met with Star Downey and all liked her for the teacher position and other expertise that she will bring to our school. The only caveat is that she will be having a baby soon and is not available to start teaching until Oct. 1, 2015. Paula Benghe has already been contacted and is willing to work with Star to help get her set up for the year and to cover the first month of school. A motion was made to offer the 1st grade Teacher position to Star Downey. The motion was seconded and approved.

iv. 2nd Grade Teacher Position: The job has been reposted and some names of called workers have come in. Janet has contacted some on the list and has left messages. Since the call process is a lengthy one, it may come to creating a temporary contract being written up until the call process is complete.

D. Constant Contact

Lisa still has to contact Christy Maroney to set up a time for training.

E. Auction Funds Utilization

John passed out the list from the staff that included some pricing. Discussion followed of items on the list. It was decided that the voting members would discuss this in executive session.

8. Other

A. PIP Money

Lisa requested that a change be made with the money from unfulfilled PIP hours. Right now the money goes into the general fund. Lisa requested that the money go into the scholarship fund instead since that fund is usually short since it is based on donations. Discussion followed. A motion was made to now have the PIP money go into the Scholarship Fund. The motion was seconded and approved.

B. PS Enrollment

Lisa asked if the board would consider adding another student to Mrs. Kleinfeldt's preschool class if she was ok with it. A motion was made to allow another student in Mrs. Kleinfeldt's PS class if she agreed to it. The motion was seconded and approved.

9. Executive Session

At this point in the meeting the board members went into executive session and the staff was dismissed.

ETA: The following are the decisions made in the executive session. All were voted on and approved.

\$4000 for playground bark at the ECE and McKittrick campuses.

\$2000 for PE equipment (not to include archery equipment for liability reasons).

\$3200 for iPads (to bring our total McKittrick lab to 15, as well as provide 1 iPad per McKittrick instructor for school use).

\$3000 for Science equipment and materials needed in our new science program.

\$4500 for new desks and chairs.

10. Next Board Meeting: August 20, 2015; 6:00 PM.

11. Adjournment: Regular meeting 8:40pm.

Respectfully submitted, Lisa Day, Recording Secretary