



St. Paul's Lutheran School

Application for Admission

509.662.4757 office@stpaulslutherschool.com
PO Box 2219 Wenatchee, WA 98807 www.stpaulslutherschool.com

2023-24

For Office Use Only: Date Received _____
Registration Fee Received _____
Immunization/CIS _____
Birth Certificate Received _____

1. STUDENT INFORMATION:

Student's Full Name: _____
(Last) (First) (Middle) (Preferred Name)
Please print name exactly as it should appear on all permanent records.

Date of Birth: ____/____/____ Place of Birth: _____ Gender: ____M ____F
Month Day Year City, State, Country

Applying for:

__ Early Childhood: PK____(4 by Aug. 31) Y5____(5 by Dec. 1) (all students must be bathroom independent)
__ Elementary: 1/2K____(5 by Aug. 31) K____(5 by Aug. 31) 1st ____ 2nd ____ 3rd ____ 4th ____
__ Preparatory School: 5th ____ 6th ____ 7th ____ 8th ____

Previous school attended (if applicable): _____

Last Grade completed (if applicable): _____

__ Y* or __ N: My child has needs that may require individual accommodations, attention, or support within the school setting. These may include medical diagnoses or health concerns, developmental delays, or learning, behavioral, and/or social skill-related diagnoses or concerns.

*We value the health and success of our students. If you answered yes, please complete an Individual Needs and Accommodations Checklist and schedule to meet with us to discuss your child's individual needs prior to enrollment.

2. FATHER/GUARDIAN INFORMATION:

Father/Guardian name: _____
(Last) (First) (MI)

Student lives with ____ Yes ____ No I wish to receive school information ____ No ____ Yes (Email ____ Paper ____)

Address: _____ Home Phone: _____

City, State, Zip _____ Cell Phone: _____

Email: _____ Work Phone: _____

Occupation: _____ Employer Name: _____

3. MOTHER/GUARDIAN INFORMATION:

Mother/Guardian name: _____
(Last) (First) (MI)

Student lives with ____ Yes ____ No I wish to receive school information ____ No ____ Yes (Email ____ Paper ____)

Address: _____ Home Phone: _____

City, State, Zip _____ Cell Phone: _____

Email: _____ Work Phone: _____

Occupation: _____ Employer Name: _____

4. FAMILY INFORMATION:

Student's Siblings:

<i>Name</i>	<i>M/F</i>	<i>Age</i>	<i>School or Occupation</i>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Student's (check all that apply):

☐ *Father is Deceased* ☐ *Mother is Deceased* ☐ *Parents are separated* ☐ *Parents are divorced*

☐ *Home is with someone other than parent or guardian:* _____

Name of Student's/Family Church: _____ *Denomination:* _____

City/State: _____ *Pastor:* _____

☐ *We have not yet found a church home*

5. SURVEY: (We respect your privacy and will use this information for statistical purposes only. Your responses will not be used to discriminate against your family or child in any way.)

Please identify the student's ethnic identity (mark all that apply): (This is optional, we appreciate your answers)

☐ *Hispanic/Latino* ☐ *Native American or Native Alaskan* ☐ *Pacific Islander or Hawaiian*

☐ *African American/Black* ☐ *Asian* ☐ *Caucasian/White* ☐ *Other*

We first learned of St. Paul's Lutheran School through (check only one):

☐ *Currently Enrolled student or his/her family* *Please tell us who* _____

☐ *Formerly enrolled student or his/her family* *Please tell us who* _____

☐ *St. Paul's Lutheran School Website*

☐ *St. Paul's Lutheran School Facebook Page*

☐ *Internet Search*

☐ *Advertisement* - ☐ *Newsletter* ☐ *Print Ad* ☐ *Radio Ad* ☐ *Other*

What are your future plans for enrollment at St. Paul's School? (check all that apply):

☐ *Preschool* ☐ *Enrollment Through Kindergarten* ☐ *Enrollment Through 8th Grade*

What 4 aspects of our school were most influential in your decision to enroll your child(ren) at St. Paul's?

☐ *Christian Education* ☐ *Private School* ☐ *Positive Referral(s)* ☐ *Educational Philosophy*

☐ *Website Information* ☐ *Tuition Costs* ☐ *Music/Athletics Programs*

☐ *Low Student-to-Teacher Ratio* ☐ *Childcare Facility* ☐ *Other* _____

6. VERIFICATION

I verify that all statements and representations contained in this document or complete, true, and correct to the best of my knowledge.

Parent/Guardian: _____ *Date:* _____

7. REGISTRATION

A payment of 50% of the registration must accompany your application. Registration must be paid in full by July 1st. Discounts and/or scholarships do not apply to registration, only tuition.

REGISTRATION IS NON-REFUNDABLE.

8. NON-DISCRIMINATION POLICY

St. Paul's Lutheran School and Childcare Center admits students of any race, color, national or ethnic origin to all the rights, privileges, programs, and activities generally accorded or made available to students at the school. It does not discriminate on the basis of race, color, national or ethnic origin in administration of its educational policies, admission policies, scholarship and loan programs, and athletic and other school-administered programs.

9. FINANCIAL POLICIES OF ST. PAUL'S LUTHERAN SCHOOL

REGISTRATION

*A payment of 50% of the registration must accompany each Application for Admission. The balance of the registration must be **paid in full no later than July 1** in order to guarantee your child's placement. Applications received after July 1 will be expected to include the full registration cost.*

Registration is non-refundable. *If the student's registration is canceled by the parent(s) or guardian(s), the registration cost is forfeited to St. Paul's Lutheran School. If the student's registration is canceled by St. Paul's Lutheran School, the registration cost will be refunded.*

*Registration is **not** your September tuition payment. Registration covers the cost of consumable supplies and materials and textbooks that your child will use.*

FEES

Students enrolled in 5th – 8th grade will be charged a Technology & Activities Fee of \$150 each trimester.

TUITION

*The parent(s) or guardian(s) of the student will pay an annual tuition, based on one of the chosen payment options on the financial form. No tuition deductions will be made for absences. A 5% discount will be given for the one payment option. A church member discount is given to members of St. Paul's Lutheran Church.**

A multiple child discount is as follows: 10% discount for the second child, and 20% discount for each additional child (for tuition only, not registration fees).

For each tuition payment more than ten days late, a \$25 late fee penalty will be assessed. If any payment is more than 30 days late, the student may be suspended from classes until suitable payment arrangements are made. Payments more than 90 days late may result in collection proceedings.

**Discounts may not be combined. The largest discount will be given. Church member discounts are for school tuition only and do not include childcare and/or registration fees. Contact the school office for more information.*

10. FINANCIAL AGREEMENT

Student's Name _____ Grade Entering _____
Last First MI

TUITION

Grade Entering:	Single Payment Option:	Monthly Payment Option:
Pre-Kindergarten	\$2992.50 (Due 9/10/23)	\$315.00/mo (Sept-June)
Young 5 & Half-Day Kindergarten	\$3515.00 (Due 9/10/23)	\$370.00/mo (Sept-June)
Kindergarten – Eighth Grade	\$5510.00 (Due 9/10/23)	\$580.00/mo (Sept-June)

FEES

Technology & Activity Fee (5th-8th grade only) \$150 each trimester or \$450 annually

REGISTRATION

Grade Entering:		Prior to March 16:	After March 16:
Pre-Kindergarten	M/W/F 8:30-11:30	\$275.00	\$275.00
Young 5	M-F 8:30-12:00	\$325.00	\$325.00
Kindergarten-Fourth Grade	M-F 8:30-3:00	\$450.00	\$500.00
Fifth Grade – Eighth Grade	M-F 8:15-3:00	\$450.00	\$500.00

PARENTS IN PARTICIPATION (PIP HOURS)

All school families are required to volunteer a few hours, called PIP hours, each trimester. Use the chart below to determine the number of hours required for your family based on your eldest enrolled child. There will be a charge of \$40 *per unfulfilled hour* at the end of each trimester. 1/3 of your annual PIP hours must come from a fundraising/marketing event.

Pre-Kindergarten:	6 Hours per Trimester
Young 5 & Half-Day Kindergarten:	8 Hours per Trimester
Full-Day Kindergarten & Grades 1-8:	10 Hours per Trimester

As evidenced by my/our signature(s) as the Parent(s)/Guardian(s), I/we acknowledge that I/we have read, understand, and agree to the following conditions for enrollment of the above named student:

- initials
- ☐ 1. Registration Fee is Non-Refundable – No Exceptions
- ☐ 2. Two payment options are available, from which parents select at the time of registration each year (choose 1 below)
- ☐ SINGLE payment option: The full tuition payment is due **on September 10, 2023.**
- ☐ MONTHLY payment option: Tuition is due on the first of each month, September 1, 2023 – June 1, 2024.
- ☐ 3. Parent(s)/Guardian(s) on this agreement is/are personally and fully responsible for the payment of all tuition and fees incurred. In the event of a separation or legal marriage status change, Parent(s)/Guardian(s) is/are fully responsible for full payment. St. Paul's will assume no responsibility for collection of account from any other party who is not a signatory on this agreement.
- ☐ 4. The parent/guardian agrees to read the school handbook on the website (hard copy available on request) and to abide by its contents.
- ☐ 5. I understand that my name, my child's name, home address, email address & phone number will be printed in the school directory and that general school photos of my child may be used for school related purposes unless otherwise directed by parent/guardian.
- ☐ 6. I have read the PIP policy above and understand the volunteer requirements.
- ☐ 7. I hereby affirm that I have fully read and understand the Statement of Belief and support that it will be a foundational part of my student's instruction.
- ☐ 8. I have read and understand the uniform & dress code policy.
- ☐ 9. I understand that my child will automatically be reenrolled into the 2024-25 school year and the registration fee will be billed to my account unless I submit my child's withdrawal in writing to the school office by March 16, 2024.

Parent/Guardian Signature

Date

Parent/Guardian Signature

Date

St. Paul's Lutheran Church, School, & Childcare Statement of Belief

I hereby affirm that I have read the policies included in the registration packet and have discussed these policies with my student(s). I certify that I consent to and will submit to all governing policies of the school and childcare, including all applicable policies and handbooks.

I hereby affirm that I have fully read and understand the Statement of Belief and support that it will be a foundational part of my student's instruction.

I understand that the standard of the school and childcare do not tolerate profanity, obscenity in word or action, dishonor to the Holy Trinity and the Word of God, disrespect to the personnel of the school and childcare, or continued disobedience to the established policies of the school or childcare program.

I understand that the services of the school are engaged by mutual consent, and that either the school/childcare or I reserve the right to terminate any or all services at any time. I understand that if I withdraw my students from St. Paul's School or Childcare I must fulfill all financial obligations as outlined in the tuition/childcare fees contract(s). I understand that St. Paul's policies do not contractually bind St Paul's Lutheran School and Childcare and are subject to change without notice by decision of St. Paul's Lutheran School and Childcare governing body. Admission to the school and childcare program is a privilege, not a right, and admission for one school year does not guarantee automatic admission for future years.

We Believe That:

- *All the canonical books of the Old and New Testaments are the revealed Word of God, verbally inspired and the only rule and norm of Faith and of Practice.*
- *All the Confessional writings of the Evangelical Lutheran Church contained in the Book of Concord of the year 1580, to be the true and genuine exposition of the doctrines of the Bible. These Confessional writings are the Three Ecumenical Creeds (Apostles', Nicene, and Athanasian), the Unaltered Augsburg Confession, the Apology of the Augsburg Confession the Smalcald Articles, Luther's Large and Small Catechisms, and the Formula of Concord.*
- *God wonderfully and immutably creates each individual person as male or female, two distinct and complementary genders (Genesis 1:27). Rejection of one's biological sex is a rejection of God's divine purpose within that person.*
- *The term marriage has only one meaning: the uniting of one man and one woman in a single, exclusive union, as delineated in Scripture (Genesis 2:18-25, Matthew 19:4-6). We believe that God intends sexual activity to occur only between a man and a woman who are married to each other (1 Corinthians 6:18, 7:2-5; Hebrews 13:4). We believe that any form of sexual immorality is offensive to God (Matthew 15:18-20; 1 Corinthians 6:9-10).*
- *All human life is sacred and created by God in His image. We are therefore called to defend, protect and value all human life, including but not limited to, pre-born babies, the aged, and the physically or mentally impaired.*
- *God offers redemption and restoration to all who confess and forsake their sin, seeking His mercy and forgiveness through Jesus Christ. (Acts 3:19-21; Romans 10:9-10).*
- *In order to preserve the function and integrity of St. Paul's Lutheran Church as the local Body of Christ, and to provide a biblical role model to its members and community, it is imperative that all persons employed by St. Paul's in any capacity, or who serve as volunteers, agree to and abide by this Statement of Belief.*

(KEEP FOR YOUR RECORDS)

ST. PAUL'S LUTHERAN SCHOOL

DRESS CODE

Neatness, modesty, safety and cleanliness are the goals for our student dress code. Clothing, hair and accessories should not draw attention to the individual or become a distraction in the educational environment. Clothing should be clean, neat and hemmed. No exposed undergarments or holes in clothing are allowed. A parent will be called to bring a change of clothing for the child who is not in compliance with our dress code. Teachers and administration may request a child to change any item which is a distraction to learning.

1. TOPS: Solid color navy blue or royal blue long or short sleeved polo shirts, polo dresses or jumpers. Solid color navy or royal blue sweaters, cardigans, or hoodies may be worn over polos for warmth. SHIRTS must completely cover the abdomen when arms are held above the head. The School logo polo shirt is required for chapel days (typically Wednesday) and the school logo t-shirt (activity shirt) is required on Friday and field trips. Teachers/Administration may require logo wear for other activities during the school year.
2. BOTTOMS: Uniform style pants or shorts in solid color khaki, navy, or black. Girls may also wear uniform style skirts in the same solid colors or in a plaid royal/navy blue combination. Girls may wear white, navy, or black solid color leggings under skirts or shorts. Jeans without holes and that fit properly are allowed on Fridays. Socks - solid color white, navy, or black.
3. Minimum length for SHORTS/SKIRTS/JUMPERS should be below fingertip length when arms are held at the side.
4. SWIMMING SUITS necessary for school sponsored events must be modest and fit properly (please check for stretching, loose elastic, etc.). Girls – a modest 1-piece suit; Boys – swim trunks. No bikinis or speedos are allowed. Students not in compliance will be asked to wear a covering or will not be able to participate.
5. CAPS and hoods are not allowed in the classroom; however, these are encouraged on the playground for warmth in cool weather. Lace-up SHOES should be tied securely. **No flip flops are allowed.** Sneakers are required on P.E. days. Shoes covering the entire foot are required on the playground. All ECE students are required to wear shoes that cover the entire foot at all times.
6. HAIR should be clean, combed and not pose a distraction to the student or to others. No unnatural dyed or colored hair is allowed.
7. PIERCING - other than ears - and permanent TATTOOS are not allowed. If present they must not be visible at school at any time.

ACCESSORIES that may not be worn or brought to school include, but are not limited to: pocket chains, dog collars, distracting jewelry and electronic devices. Cell phones must be turned off and kept in the student's backpack or locker during the day. Gang-related items or any items appearing to be gang-related are prohibited.

MAKE-UP shall be modest in application, applied only at home, and not pose a distraction. Play make-up is prohibited. Generally, make-up is prohibited below grade 5.

(KEEP FOR YOUR RECORDS)