



St. Paul's Lutheran School

Application for Admission

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www.stpaulslutherschool.com

2015-16

For Office Use Only: Date Received _____
Registration Fee Received _____
Immunization/CIS _____
Birth Certificate Received _____
Notice of Admission _____

1. STUDENT INFORMATION:

Student's Full Name: _____
(Last) (First) (Middle) (Preferred Name)
Please print name exactly as it should appear on all permanent records.

Date of Birth: ____/____/____ Place of Birth: _____ Gender: ____M ____F
Month Day Year City, State, Country

Applying for: PS* ____ PK* ____ Y5* ____ 1/2 K* ____ K* ____ 1st ____ 2nd ____ 3rd ____ 4th ____ 5th ____

*Note: Preschool must be age 3 by Aug. 31, Pre-Kindergarten must be age 4 by Aug. 31, Young 5 must be age 5 by December 1, Kindergarten must be age 5 by Aug. 31. All students must be bathroom independent.

2. FATHER/ GUARDIAN INFORMATION:

Father/Guardian name: _____
(Last) (First) (MI)
Student lives with ____ Yes ____ No I wish to receive school information ____ No ____ Yes (Email ____ Paper ____)
Address: _____ Home Phone: _____
City, State, Zip _____ Cell Phone: _____
Email: _____ Work Phone: _____
Occupation: _____ Employer Name: _____

3. MOTHER/ GUARDIAN INFORMATION:

Mother/Guardian name: _____
(Last) (First) (MI)
Student lives with ____ Yes ____ No I wish to receive school information ____ No ____ Yes (Email ____ Paper ____)
Address: _____ Home Phone: _____
City, State, Zip _____ Cell Phone: _____
Email: _____ Work Phone: _____
Occupation: _____ Employer Name: _____

4. FAMILY INFORMATION:

Student's Siblings:

Name	M/F	Age	School or Occupation
_____	___	___	_____
_____	___	___	_____
_____	___	___	_____
_____	___	___	_____

Student's (check all that apply):

Father is Deceased Parents are divorced Parents are separated

Mother is Deceased Home is with someone other than parent or guardian*

*If so, please identify: _____

Name of Student's/Family Church: _____ Denomination: _____

City/State: _____ Pastor: _____

We have not yet found a church home

5. SURVEY: (We respect your privacy and will use this information for statistical purposes only. Your responses will not be used to discriminate against your family or child in any way.)

Please identify the student's ethnic identity (mark all that apply): (This is optional, we appreciate your answers)

Hispanic/Latino Native American or Native Alaskan Pacific Islander or Hawaiian

African American/Black Asian Caucasian/White Other

We **first** learned of St. Paul's Lutheran School through (check only one):

Currently Enrolled student or his/her family Please tell us who _____

Formerly enrolled student or his/her family Please tell us who _____

St. Paul's Lutheran School Website

St. Paul's Lutheran School Facebook Page

Telephone Book

Advertisement - Newsletter Print Ad Radio Ad Other

What 4 aspects of our school were most influential in your decision to enroll your child(ren) at St. Paul's?

Christian Education Private School Positive Referral(s) Educational Philosophy

Website Information Tuition Costs Music/Athletics Programs

Low Student-to-Teacher Ratio Childcare Facility Other _____

6. VERIFICATION

I verify that all statements and representations contained in this document or complete, true, and correct to the best of my knowledge.

Parent/Guardian: _____ Date: _____

7. REGISTRATION FEE

A payment of 50% of the registration fee (based on the scale below) must accompany your application. All registration fees must be paid in full by July 1st. Multiple-child discounts and/or scholarships do not apply to registration fees, only tuition. ALL REGISTRATION FEES ARE NON-REFUNDABLE.

Preschool \$170.00 Pre-Kindergarten \$215.00 Young 5 \$256.00 Half-Day Kindergarten \$260.00

Full-Day Kindergarten – 5th Grade \$420.00

8. NON-DISCRIMINATION POLICY

St. Paul's Lutheran School and Childcare Center admits students of any race, color, national or ethnic origin to all the rights, privileges, programs, and activities generally accorded or made available to students at the school. It does not discriminate on the basis of race, color, national or ethnic origin in administration of its educational policies, admission policies, scholarship and loan programs, and athletic and other school-administered programs.

9. FINANCIAL POLICIES OF ST. PAUL'S LUTHERAN SCHOOL

REGISTRATION

*A payment of 50% of the registration fee must accompany each Application for Admission. The balance of the registration fee must be **paid in full no later than July 1** in order to guarantee your child's placement. Applications received after July 1 will be expected to include the full registration fee.*

***The registration fee is non-refundable.** If the student's registration is canceled by the parent(s) or guardian(s), the registration fee is forfeited to St. Paul's Lutheran School. If the student's registration is canceled by St. Paul's Lutheran School, the registration fee will be refunded.*

*Registration fees are **not** your September tuition payment. These fees cover the cost of consumable supplies and materials and textbooks that your child will use.*

TUITION

The parent(s) or guardian(s) of the student will pay an annual tuition, based on one of the chosen payment options on the financial form. No tuition deductions will be made for absences. A 5% discount will be given for the one payment option.

A multiple child discount is as follows: 10% discount for the second child, and 20% discount for each additional child (for tuition only, not registration fees).

For each tuition payment more than five days late, a \$25 late fee penalty will be assessed. If any payment is more than 30 days late, the student will be suspended from classes until suitable payment arrangements are made. Payments more than 90 days late may result in collection proceedings.

10. FINANCIAL AGREEMENT

Student's Name _____ Grade Entering _____
Last First MI

TUITION

Grade Entering:	1 Payment of:	10 Payments of:
Preschool	\$1615.00	\$170.00
Pre-Kindergarten	\$2042.50	\$215.00
Young 5	\$2432.00	\$256.00
Half-Day Kindergarten	\$2470.00	\$260.00
Kindergarten – Fifth Grade	\$3990.00	\$420.00

REGISTRATION

Grade Entering:		Prior to March 27:	After March 27:
Preschool	T/Th 8:30-11:30	\$120.00	\$170.00
Pre-Kindergarten	M/W/F 8:30-11:30	\$165.00	\$215.00
Young 5	M-Th 8:30-11:45	\$206.00	\$256.00
Half-Day Kindergarten	M-F 8:30-11:45	\$210.00	\$260.00
Full-Day Kindergarten	M-F 8:30-3:15	\$320.00	\$420.00
First – Fifth Grade	M-F 8:30-3:00	\$320.00	\$420.00

PARENTS IN PARTICIPATION (PIP HOURS)

All school families are required to volunteer a few hours, called PIP hours, each trimester. Use the chart below to determine the number of hours required for your family based on your eldest enrolled child. There will be a charge of \$40 per unfulfilled hour at the end of each trimester.

- Preschool, Pre-Kindergarten, & Young 5: 6 Hours per Trimester
- Half-Day Kindergarten: 8 Hours per Trimester
- Full-Day Kindergarten & Grades 1-5: 10 Hours per Trimester

As evidenced by my/our signature(s) as the Parent(s)/Guardian(s), I/we acknowledge that I/we have read, understand, and agree to the following conditions for enrollment of the above named student:

- initials
- 1. Registration Fee is Non-Refundable – No Exceptions
 - 2. Two payment options are available, from which parents select at the time of registration each year (choose 1 below)
 - ONE payment option: The full tuition payment is due on September 1, 2015.
 - TEN payment option: Tuition is due on the first of each month, September 1, 2015 – June 1, 2016.
 - 3. Parent(s)/Guardian(s) whose signature(s) is/are executed on this agreement is/are personally and fully responsible for the payment of all tuition and fees incurred. In the event of a separation or legal marriage status change, signatory(ies) is/are fully responsible for full payment. St. Paul's will assume no responsibility for collection of account from any other party who is not a signatory on this agreement.
 - 4. The parent/guardian agrees to read the school handbook on the website (hard copy available on request) and to abide by its contents.
 - 5. I understand that my name, my child's name, home address, email address & phone number will be printed in the school directory and that general school photos of my child may be used for school related purposes unless otherwise directed by parent/guardian.
 - 6. I have read the PIP policy above and understand the volunteer requirements.
 - 7. I understand that my child will automatically be reenrolled into the 2016-17 school year and the registration fee will be billed to my account unless I submit my child's withdrawal in writing to the school office by March 18, 2016.

 Parent/Guardian Signature Date Parent/Guardian Signature Date